

**keyevent**

**Ms. Mirja Christ**  
**Schulze-Delitzsch-Str. 5**  
**04315 Leipzig, Germany**

**Letter of recommendation for Ms. Mirja Christ**

To whom it may concern

From February 2009 to November 2014, Ms. Mirja Christ has organized several meetings and congresses for the European Association of Dermato Oncology (EADO). The EADO is a non-profit organization funded in 1999 to promote, coordinate and improve clinical and laboratory research activities in the field of skin cancer.

I highly recommend Ms. Christ as an event manager due to our very positive experience with her involvement in our company. Her responsibilities were as follows:

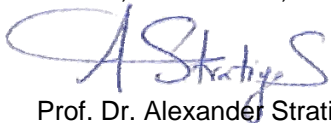
- All stages of event management e.g. pricing, presentation, detailed project management, staff as well as on-site management
- Sponsoring, speaker and participant management
- Negotiation and supervision of suppliers and services
- Creation of event proposals and contracts
- Organization of supporting events, such as a faculty dinner at the German Parliament
- Correspondence with international sponsoring partners, speakers, suppliers and participants
- Preparation of briefings, records etc.
- Time management, budget management and controlling

In 2009, Mrs. Christ successfully organized the EADO's "3<sup>rd</sup> World Meeting of Interdisciplinary Melanoma / Skin Cancer" including 450 international participants. Also several successful congresses with more than 500 international attendees followed, such as the annual "European Post-Chicago Melanoma / Skin Cancer Meetings" in 2011, 2012 and 2014. With great enthusiasm, Ms. Christ organized the 2014 meeting under sustainability aspects, which was greatly received by all meeting participants. With the effort of Ms. Christ the EADO was able to accomplish very challenging projects, in particular an international annual course taking place in a variety of countries with a total of 150 participants each year.

Ms. Christ has excellent written and verbal communication skills, is highly motivated, extremely reliable, focused and manages tasks with great competence. As an experienced event manager, she operates with professionalism and a very structured work ethic. Her abilities enable her to work under pressure and complete the required projects in the allocated timeframe. She is loyal and trustworthy and has earned the respect of the sponsoring partners and congress faculty. Her work is undoubtedly outstanding and her creative suggestions have been a valuable improvement to our projects. Her contribution to our company has been of the highest professional standards.

Ms. Christ has the EADO's highest recommendation and we wish her all the best for her future and hope to work with her again after her parental leave. Please do not hesitate to contact me for any further questions.

Athens, December 8, 2014



**Prof. Dr. Alexander Stratigos, Athens, Greece**  
**EADO Secretary**

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